



INSTRUCTIONS FOR 1ST AND 2ND ROUND SOFTBALL GAMES

- A. First round series will be hosted by the #1 and #2 seeded teams in each region. Second round series will be hosted by the higher advancing seed according to the GHSA State Tournament Bracket.
1. First round series will be played on October 15 & 16. (Class A on October 22 & 23)
 2. Second round series (AA-AAAAA) will be played on October 22 & 23.
 3. Contest officials will be assigned by the GHSA Office. If you are hosting and you have NOT heard from the game officials no later than (48) hours in advance of the first game, contact the GHSA Office.
 4. The host is responsible for the following in the 1st & 2nd round series:
 - a. New game balls (3 per game)
 - b. Secure dressing area for umpires
 - c. Site Security & Game Manager
 - d. Submit game scores immediately following the games to; ery@ghsa.net
NOTE: The designated home team is responsible for keeping the official score book
 5. FINANCES as follows:
 - a. Ticket prices are \$7.00 per day for double headers and \$5.00 for single games.
 - b. The umpire associations assigned to work the series are responsible to invoice the host schools either prior to, or following, the final game by agreement with the host school.
 - c. The GHSA Office receives 12% of the gate receipts.
 - d. The host school receives 40% of the gate receipts after the GHSA amount.
 - e. The visiting school receives 60% of the gate receipts after the GHSA amount.

NOTE: The "Financial Report" form can be found in the GHSA Forms booklet, or on the GHSA web site.
 6. All other GHSA Policies and Procedures pertaining to the State Tournament apply unless otherwise specified. (Refer to pages 82 - 84 of the GHSA White Book)
- B. Each participating team member is allowed free admission at the site in which they are participating until their team is eliminated from the tournament.
1. GHSA Coaches Passes, GHSA Evaluators Passes, and officials with their GAOA Officials Pass are to be admitted at no charge with proof of identification.
 2. Each competing team is allowed a maximum of (20) individuals on the "Team Travel Form". Others must sign in on the "Excess Team Entry Form".
- C. Each school is responsible for the behavior of its coaches, players, and spectators. Therefore, the behavior and sportsmanship of spectators is a high priority and must be monitored by on-site school administrators.
- D. The host school is responsible for contacting the GHSA Office with the results of the game(s) within (12) hours of the completion of the contest at ery@ghsa.net.
- E. Teams advancing to the "Elite Eight" in Columbus will find "Softball Finals Team Instructions" on the GHSA web site.

OFFICIAL TEAM TRAVEL FORM

SCHOOL: _____

Each team is allowed (20) names on the "Team Travel Form, consisting of players, managers, trainers, statisticians, etc. Coaches are admitted on their GHSA Coaches Pass. Teams wishing to admit more than the (20) names on this form must list the names of those individuals on the "Excess Team Entry Form" at the team entry gate.

NAME	FUNCTION (player, manager, etc.)
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____
9 _____	_____
10 _____	_____
11 _____	_____
12 _____	_____
13 _____	_____
14 _____	_____
15 _____	_____
16 _____	_____
17 _____	_____
18 _____	_____
19 _____	_____
20 _____	_____

COACH: _____ DATE: _____

The head coach is responsible for turning in this form prior to the "Game Manager" upon arrival at the venue.

EXCESS TEAM ENTRY FORM

SCHOOL: _____

Teams wishing to admit more than the (20) names must list the names of those individuals on this "Excess Team Entry Form" at the team entry gate.

	NAME	FUNCTION (player, manager, etc.)
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____
9	_____	_____
10	_____	_____
11	_____	_____
12	_____	_____
13	_____	_____
14	_____	_____
15	_____	_____
16	_____	_____
17	_____	_____
18	_____	_____
19	_____	_____
20	_____	_____

COACH: _____ DATE: _____

The head coach is responsible for turning in this form prior to the "Game Manager" upon arrival at the venue.